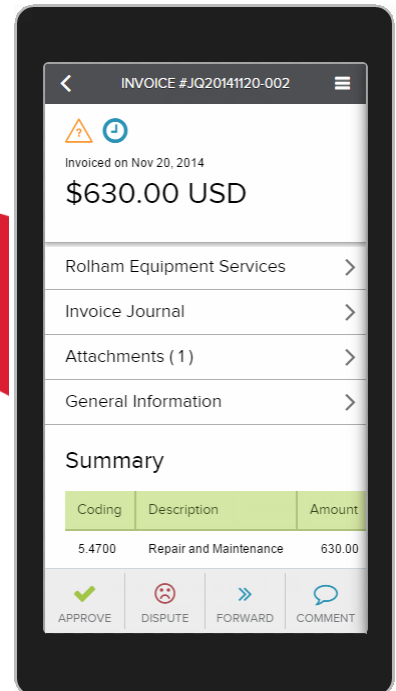




Approve Invoices on your Phone

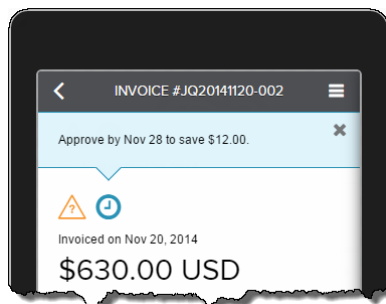
You are busy, your days are full, and approving invoices isn't the only thing that is time sensitive. Now you can approve your invoices from your phone between meetings, at the airport, or anywhere else life takes you.



Using a smart phone that has the latest versions of iOS or Android, you can quickly and easily access the list of invoices that need your approval. Make an informed decision with easy access to the invoice journal, allocation summary, alerts, and attachments.

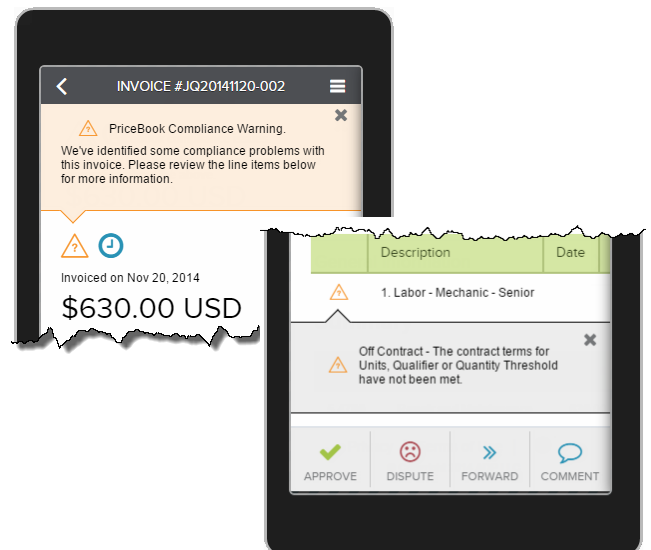
Identify Early Pay / Priority Pay Invoices

Tap the blue clock to see how much you will save if you approve the invoice by the Early Pay due date.



Determine Compliance Alert Status

Tap the red or yellow alert for a summary of compliance issues. Tap the alert next to each line for specific information.



Start Approving Invoices on your Phone

Go to www.openinvoice.com/mobile using your phone's browser and sign in with your existing OpenInvoice username and password.